

# Sweetwater County Solid Waste Disposal District #1

Meeting Location: 2nd floor conference room  
Sweetwater Co Health and Human Services Building  
333 Broadway St  
Rock Springs WY 82901  
(307) 352-6869

**January, 13 2025**

## **Agenda**

### **Business**

	<b><u>Presenter</u></b>
1. Call to order	Chairman
2. Additions or changes to the Agenda	Chairman
3. Approval of the Agenda	Chairman
4. Additions or changes to the Minutes	Chairman
5. Approval of the Minutes	Chairman
6. Formal and/or informal petitions from the floor	Chairman
7. Manager's Report	Landfill Manager

### **Action Items:**

- **Review quotes from Tire Reclaim and Possible Motion to Approve a Quote**
- **Motion to Purchase Can Closures for Home & Garden Show**
- **Motion to Submit Job Evaluations to Gary McLean**

### **Non-Action Items:**

- District Credit Card Payment Options

### **Updates:**

- Waste Handler Meeting
- Stellar Scale Software Training and Integration
- Safety Program
- WYDEQ Annual Report Filed
- Received Audit Hard Copies
- Cell 4 Stockpile Revision
- Title V Tonnage Price increase
- Landfill Tonnage and Usage Reports
- Website Updates

8. New Business

- Discussion with Erik Brandstaetter over Cat JSS contracts.
- Tarp Armor Alternative Cover Presentation.
- Review RFP's for Alternative Cover Tarp Machines

9. Old Business

- Review RFP's for CD's

10. Financial Statement

Treasurer

11. Approval of Financial Statement and Payment of Vouchers

Chairman

12. Executive Session

- Brief Discussion with legal council

13. Adjournment

Chairman

Sweetwater County Solid Waste Disposal District #1  
PO BOX 1493 Rock Springs WY 82901  
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**December 9, 2024, Board Meeting Minutes**

The Chairwoman called the meeting to order at 5:30pm on December 9, 2024, in the 2nd floor conference room Sweetwater Co Health and Human Services Building, 333 Broadway St, Rock Springs, Wyoming.

In Attendance:

Ms. Celeste Black  
Ms. Larissa Apel  
Mr. Colby Moss  
Mr. Devon Brubaker  
Mr. Gene Legerski

Absent:

Others Present:

Mr. Dan Chetterbock  
Mr. Jerry Stroud  
Mr. Erik Brandstaetter (conferenced)  
Mr. Chip Smith  
Mr. Bobby Hamilton  
Mr. John Fritz (conferenced)  
Mr. Andrew (“Drew”) Varley

General Manager, Rock Springs Landfill  
District Employee  
Caterpillar  
Caterpillar  
Komatsu  
Hathaway & Kunz, LLP  
Summit Accounting Services, PC

**Additions or changes to the Agenda:** None.

**Agenda:** Ms. Apel moved to approve; Mr. Legerski seconded. Motion carried.

**Additions or changes to the Minutes:** None.

**Minutes:** Ms. Apel motioned to approve the minutes; Mr. Brubaker seconded. Motion carried.

**Formal and/or Informal Petitions from the Floor:** Mr. Stroud spoke on bonuses, stating that Mr. Chetterbock should get a bonus for his work. Mr. Stroud also said that the District previously had an informal longevity bonus, which stopped occurring under the prior management, and asked that it be reinstated. Mr. Brubaker asked if there was a formal policy on this, and Mr. Chetterbock said he was unaware of any formal policy but would investigate.

**Manager’s Report:**

- **Action Items:** 1) Mr. Chetterbock recommended to the Board that it adopt a \$1,000.00 bonus for all permanent employees, and a \$500.00 bonus for all temporary employees, and to reinstate longevity bonuses. Mr. Brubaker asked whether these bonuses were separate along with the timing of prior raises and bonuses. Mr. Chetterbock answered that prior raises were given in July 2024, and that the bonuses are separate. Mr. Brubaker inquired as to average hourly wages for employees, and Mr. Chetterbock said there are three operators at approximately \$37/hour and one at approximately \$25/hour, and for scale house employees, there is one employee at \$21/hour and one at approximately \$25/hour. Ms. Apel asked whether Mr. Chetterbock turned in the Job Classification Study to Sweetwater County HR. Mr.

Chetterbock replied that the wage study had not been turned in as the Board said to keep studies in house. The Board asked this be brought as an agenda item at the next meeting. Mr. Brubaker asked what anticipated cost of longevity bonuses would cost, and Mr. Chetterbock responded \$2,000.00 (\$1,500.00 for one employee, \$500.00 for the other). Mr. Brubaker discussed the outstanding budget available for bonuses (approximately \$38,000.00) and that the cost of longevity bonuses will not meaningfully impact the remaining funds to be applied for other bonuses; accordingly, Mr. Brubaker proposed a 3% bonus for each employee. Mr. Brubaker motioned for full time employees to get one time incentive of \$2,500 each take home, part time \$1,250 each take home, and have accountant take all necessary steps to disburse; Ms. Apel seconded. Motion carried. Mr. Brubaker moved to reinstitute longevity bonus program, with Mr. Chetterbock to prepare a draft policy for the same, with \$500 per each 5 years of employee service, to be paid on the employee's applicable anniversary; Mr. Legerski seconded. Motion carried. The Board inquired to counsel for the District whether a bonus must be paid to employees actively on leave receiving workers' compensation. Counsel responded via email to Mr. Chetterbock on December 10, 2024, that the bonus should be paid to individuals on leave receiving workers' compensation, but that it may be possible to enact a bonus policy for future bonuses addressing this situation.

- **Non-Action Items:** 1) Mr. Chetterbock discussed disposing windmill blades from the Jackalope Flats project. The District is estimated to receive 4 blades for now, each of which weigh 16.5 tons. Mr. Legerski recommended that the District recommend to Jackalope Flats that it should contact a coal mine to determine whether the blades can be buried in a mine. The Board discussed the potential methods of disposal, and further discussed the fees to be charged (a special rate, time-based rates, handling fees, etc.). Mr. Brubaker noted that this project would be from within the District's boundaries, and that it would impact fees. Mr. Chetterbock noted that for other projects, even within the District's boundaries, there have been special rates applied when there is unique waste. Mr. Stroud noted that he worked for the District there was a blade disposed, and it was extremely difficult to manage.
- **Updates:** 1) Mr. Chetterbock updated on State of Wyoming Department of Workforce Services visiting the District to complete a safety inspection. The State gave him approximately 21 days to complete a report, and if done then the District will get 3% off their premiums paid to the State for workers' compensation (with an ability to gain additional reductions to the District's premiums in the future). Mr. Chetterbock discussed various items the State inspector recommended (e.g., installing GFCI outlets in certain areas, lighting, an improperly grounded grinder, etc.) to be completed as well as optional programs which could be implemented (e.g., alcohol use program, respiratory program, etc.). The District's response is due approximately December 23, 2024. 2) Mr. Chetterbock updated on an auction that was held for the white dodge, and it sold for \$3,750.00 at the auction. 3) Mr. Chetterbock updated that he sent out requests for proposals on the alternative cover system, due before the District's January meeting. 4) Mr. Chetterbock updated on the status of the Cell 4 design, including parking lot design, current and future roads (noting that the existing road accessing this area goes through future Cell 5). Mr. Brubaker asked whether dirt roads are typical or if additional investment is needed by the Board to pave the roads. Mr. Chetterbock discussed how the District could pave roads which will remain on the same path, but over time the roads change so dirt roads are common. Mr. Chetterbock discussed how the Leachate monitoring station was redesigned to be easier for the monitor. Mr. Chetterbock also discussed that, after speaking with Trihydro, there was a change to the design for the stockpile and vents due to lower methane levels causing a lesser need for vents. 5) Mr. Chetterbock discussed that a company approached him about tire shredding which is currently working with Fremont County's disposal district, costing \$40,000.00 for 500

tons of tires (which would eliminate the entire amount of tires currently at the District). This company can also dispose of branches. This price will likely get cheaper if the District coordinates with Fremont County's disposal district to allow the company to visit both districts in the same trip. 6) Mr. Chetterbock discussed a waste handler meeting to be held on December 11, 2024, during which various items will be discussed with the waste handlers. 7) Mr. Chetterbock discussed the capacity audit from Trihydro, noting a remaining disposal area of 1,653,712 cubic yards, leaving a remaining life for the District of 22 years for phases 1-7. An additional 4 years can be achieved by applying a 1,400 pound per cubic yard AUF. New GPS tracking and scale house software will increase the accuracy of this reporting in the future. Mr. Brubaker discussed that the District should move forward with the recommended monumenting. Mr. Chetterbock said he would. 8) Mr. Chetterbock presented and discussed various landfill reports, attached hereto as **Exhibit A**. 9) Mr. Chetterbock updated the Board on website analytics for the prior month.

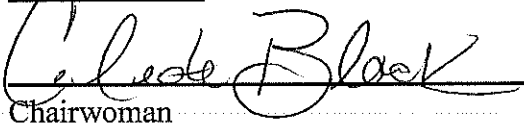
**New Business:** Mr. Chetterbock asked whether the District should send out bids for new CDs after recent CD maturation (two totally approximately \$2,500,000.00). Mr. Brubaker discussed the future expected Federal rate cuts, and when determining how long a CD term to seek requires the Board to determine whether it anticipates the rates will be higher or lower next November. Ms. Apel inquired whether it was better to put funds in various CDs with differing rates, and Mr. Brubaker discussed how it is the Board's preference on how it would like to invest its funds. Mr. Chetterbock also discussed how the funds could go to Wyoming CLASS while the Board determines what to do. Mr. Legerski moved to allow the funds received from recent CD maturations withdrawn and deposited to the District's Wyoming CLASS account, and for Mr. Chetterbock to solicit bids on CDs; Ms. Apel seconded. Motion carried.


**Old Business:** Mr. Chetterbock discussed the bids received for a new wheel loader from Komatsu and Caterpillar. Mr. Legerski read a draft resolution accepting the Caterpillar bid, including the JSS maintenance package, attached hereto as **Exhibit B**. Mr. Legerski moved to adopt this resolution; Mr. Brubaker seconded. Motion carried.

**Financial Statement/ Payment of Vouchers:** Mr. Brubaker discussed pending deposits from CDs, and Mr. Varley discussed his receipt of a check from the Sweetwater County in the amount of approximately \$600,000.00. Mr. Brubaker moved to accept financials as presented by Summit Accounting Services, P.C.; seconded by Ms. Apel. Motion carried.

**Executive Session:** None.

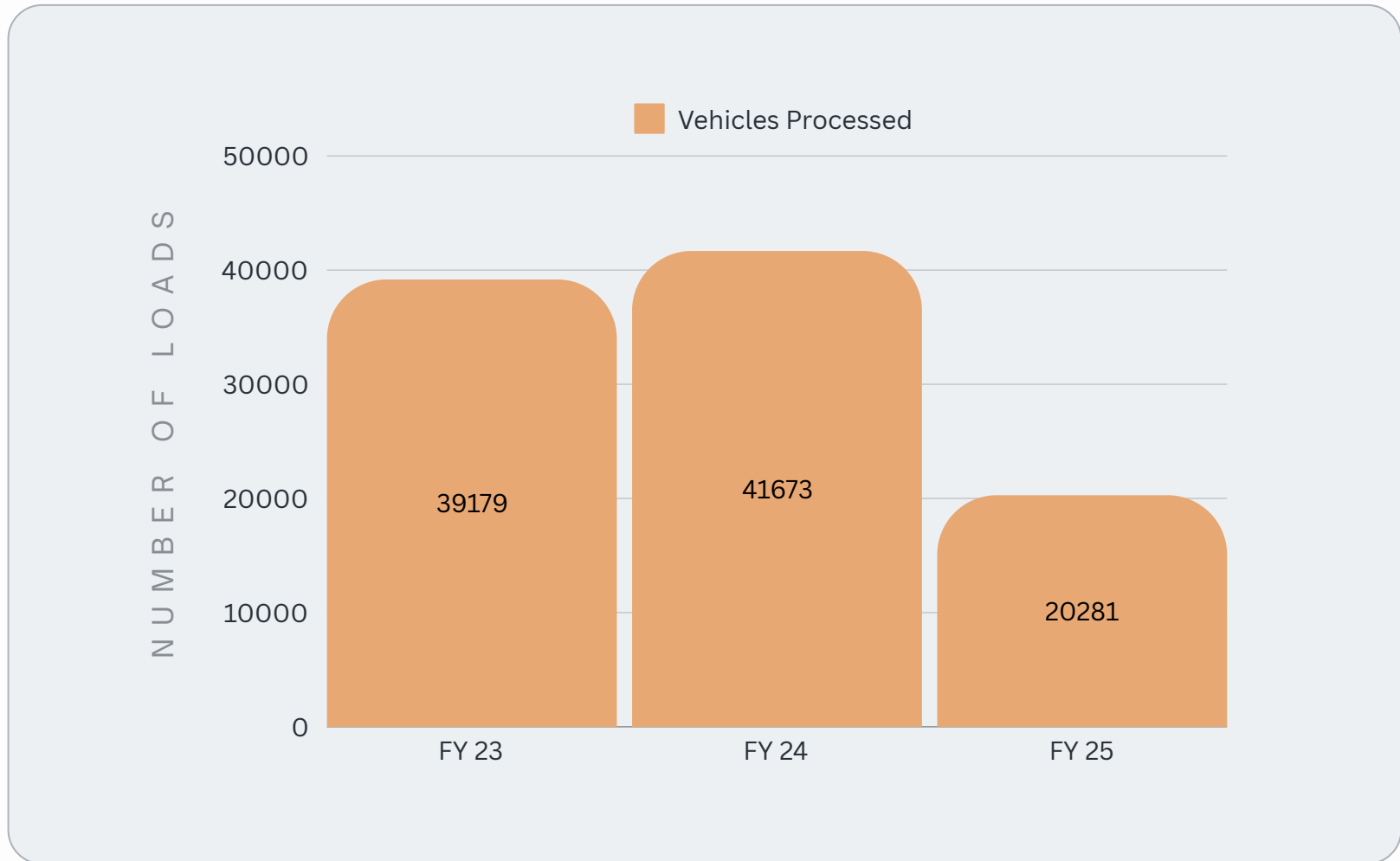
**Adjournment:** Mr. Brubaker moved to adjourn, Mr. Legerski seconded. Motion carried

  
Chairwoman

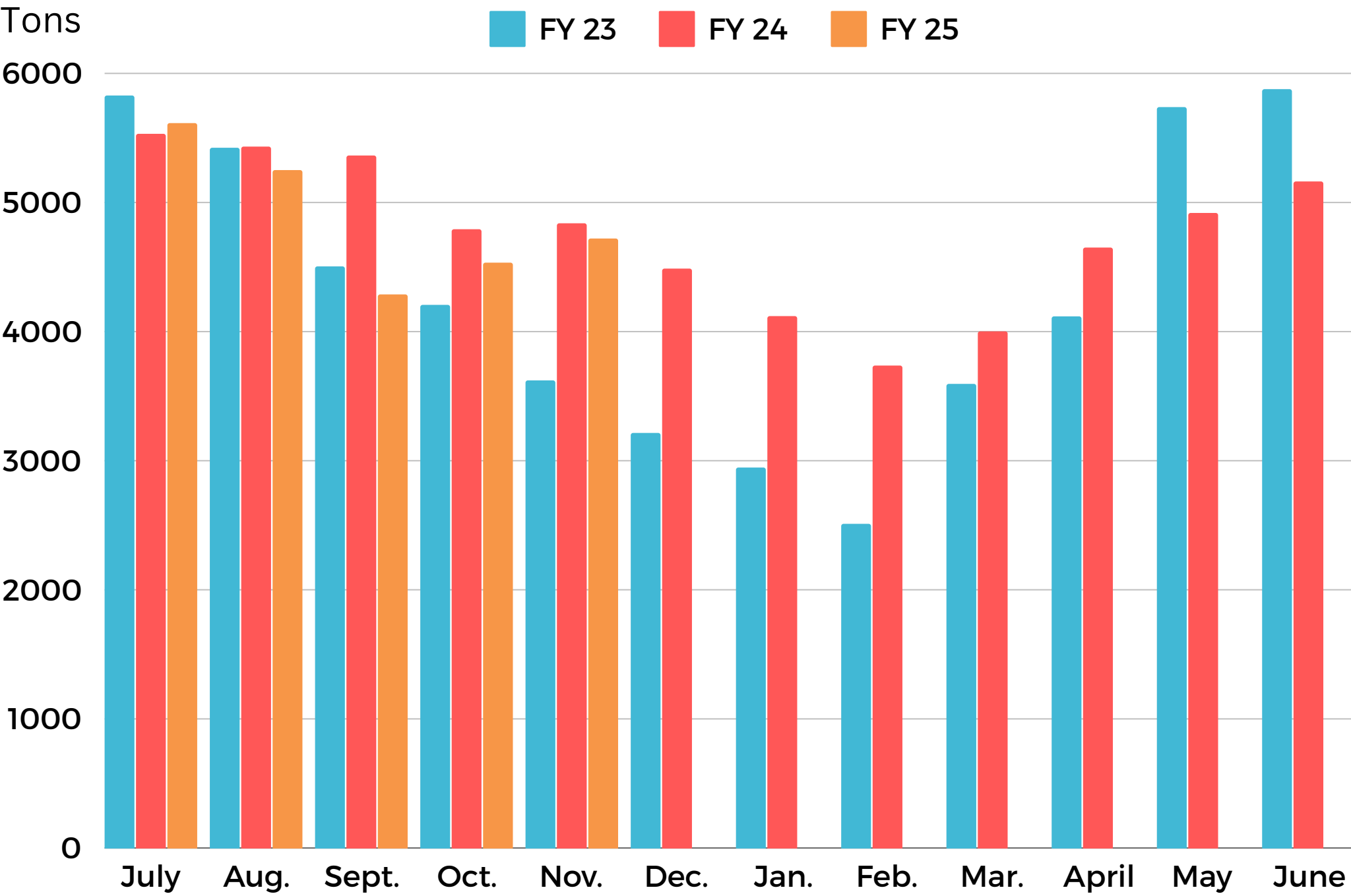
  
Secretary/Treasurer

# Rock Springs Landfill Annual Usage

An overview of the number of loads processed per fiscal year at the landfill.

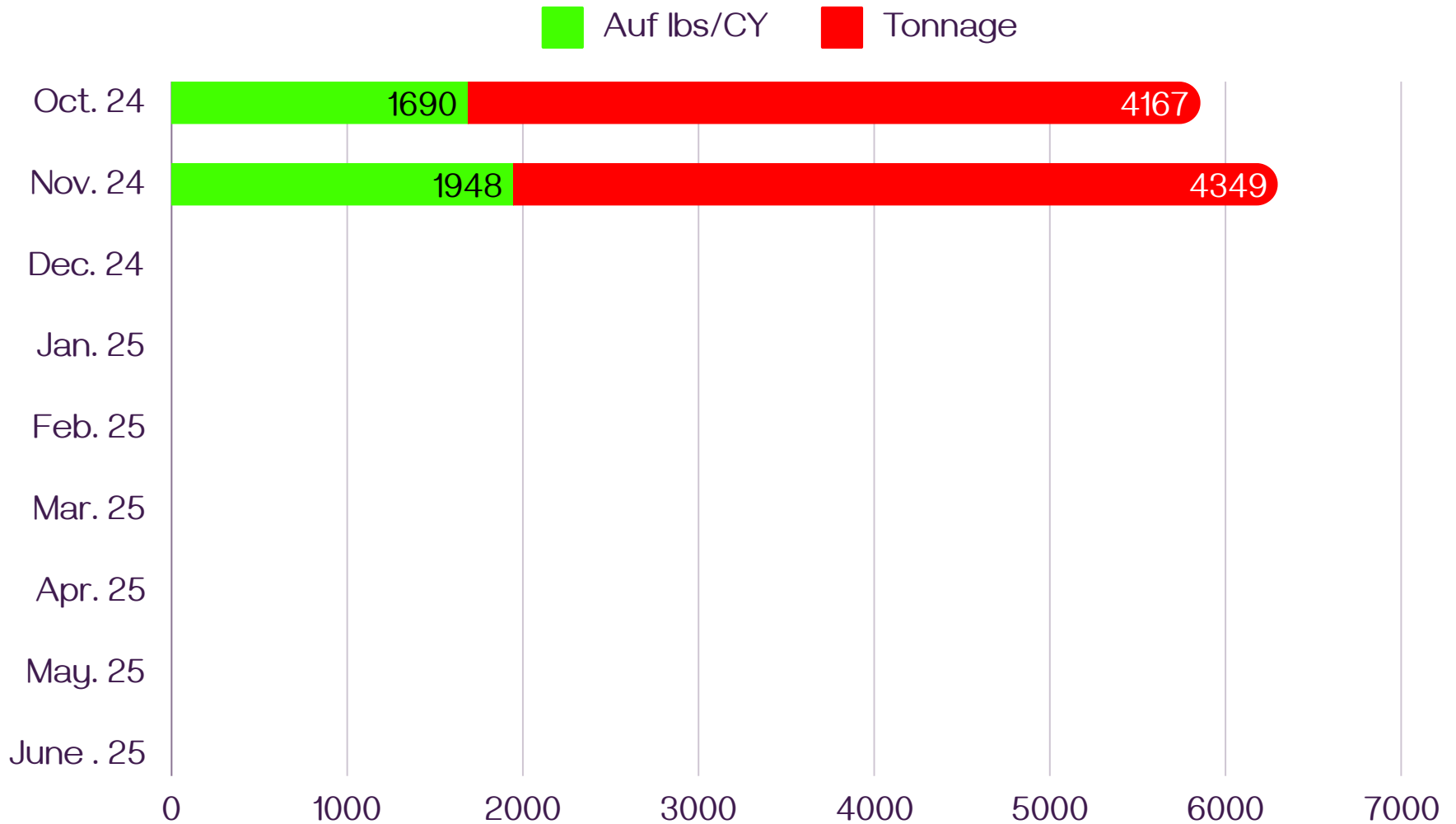


# Total Tonnage FY 22 vs FY 23 vs FY 24



# FY 25

## Monthly Cell 3 MSW Tonnage & Average Auf

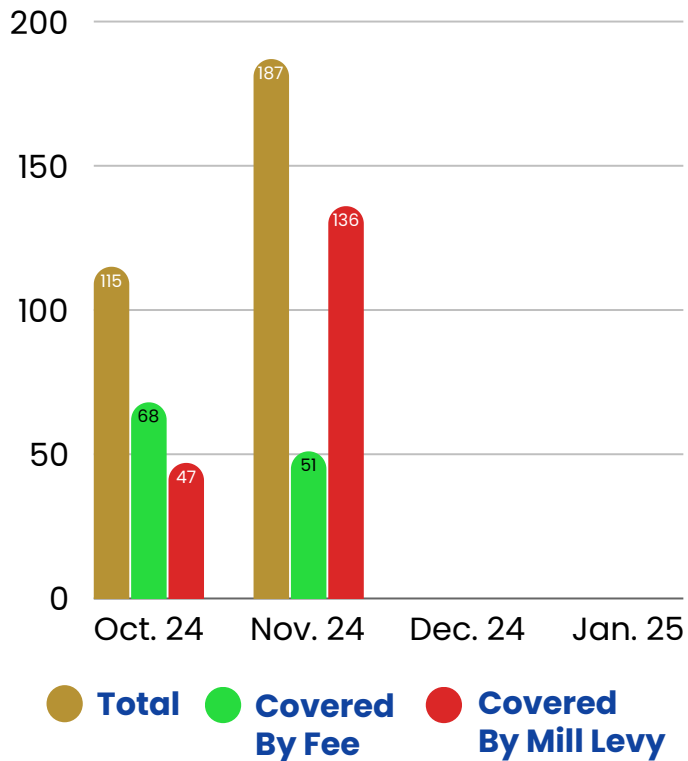




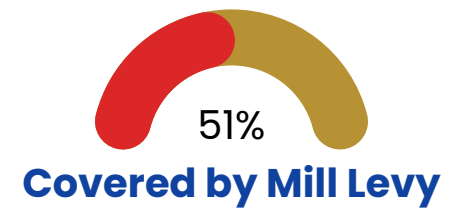
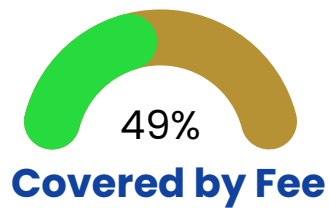
# MATTRESS RECYCLING

Monthly mattresses processed at the Rock Springs Landfill and their impact to the mill levy and profit.

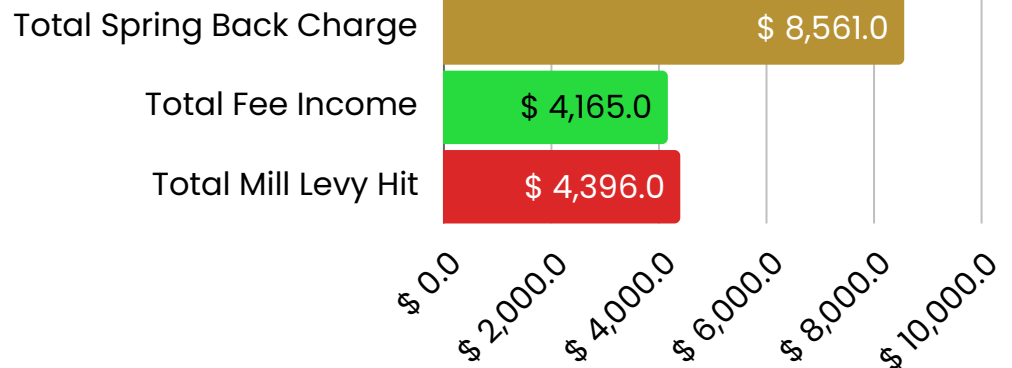
## MONTHLY MATTRESSES PROCESSED



## YTD FEE VS MILL LEVY PERCENTAGES



## YTD MATTRESS FINANCIAL STATISTICS



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**December 9, 2024 Resolution**

The Board of Directors (the "Board") of Sweetwater County Solid Waste Disposal District #1, hereby consent to the adoption of the following resolution:

WHEREAS, the District issued a contract quote regarding the purchase of a new-condition Waste Handler Wheel Loader through Governmental Cooperative Purchasing Program on October 28, 2024 (the "RFQ"). *See Exhibit A* (RFQ)

WHEREAS, the RFQ remained open to solicit quotes between October 28, 2024, and November 11, 2024 at 1:00PM MST.

WHEREAS, the District received two quotes, one from Komatsu (the "Komatsu Quote") and the second from Caterpillar including the Caterpillar JSS service and maintenance option (the "Caterpillar Quote"). *See Exhibits B* (Komatsu Quote) *and C* (Caterpillar Quote). The Komatsu Quote provided a total cost of \$294,867.00, and the Caterpillar Quote provided a total cost of \$395,700.00.

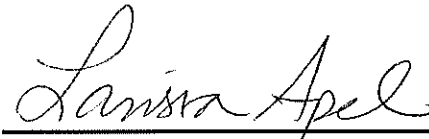
WHEREAS, the Board and District Manager evaluated both quotes and determined that, although the Komatsu Quote provided lower-cost equipment, the Caterpillar Quote proposed delivery of equipment which best fit the District's specific needs as requested by the RFQ. Specifically, the Caterpillar Quote provided the following which the Komatsu quote did not have: an ether starting aid; heated and electronically adjustable outside mirrors; a dedicated vision system that provides a full 360 or an extended field of view around the machine; and a 140-amp alternator. The Board also determined the Caterpillar JSS was a more comprehensive maintenance solution and provided for major part replacement and Komatsu only provided basic scheduled maintenance.

NOW IT IS THEREFORE RESOLVED, that the District shall reject the Komatsu Quote and accept the Caterpillar Quote, and the District Manager shall take all necessary steps to effectuate this Resolution.

Dated as of this 9th day of December 2024.



Chairwoman



Secretary/Treasurer